



Job Announcement: Stewardship Coordinator

May 2026

www.ausbonsargent.org

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Ausbon Sargent Land Preservation Trust (ASLPT) seeks a full-time Stewardship Coordinator to assist in the organization's mission to conserve the rural landscape of the Mt. Kearsarge/Ragged/Lake Sunapee region.

The Stewardship Coordinator is responsible for assisting the Stewardship Manager in overseeing and implementing stewardship activities on our more than 14,000 acres of conservation easement (CE) properties and fee land. The position involves both office and fieldwork, attendance at meetings, and some evening and weekend commitments. This position also works closely with the Land Protection Specialist and Operations Manager.

Responsibilities Include:

- Implementing ASLPT's annual conservation easement monitoring program, including recruiting, training, and supervising 150+ volunteer easement monitors.
- Assisting annual stewardship goals and implementing annual tasks for each CE and fee-owned property, consistent with policy, property history, and management plans.
- Land Database: work in Salesforce LOCATE database for stewardship record keeping. Help maintain relevant information in the database for all legal interests.
- GIS and other data analysis: work in GIS database, perform spatial data analysis, and map making for ASLPT. Assist in using data for properties to monitor compliance with CE terms.

Specific Duties:

- Identify easement issues and report issues and suspected conservation easement violations.
- Assist with TerraFirma conservation easement defense insurance.
- Support enforcement activities related to encroachment and other infractions.
- Support the maintenance of boundaries and signs.
- Assist with planning and implementation of land management activities on owned properties, including but not limited to forest management plans, timber harvests, trail management, field maintenance, habitat improvement projects, memorandums of understanding and lease agreements.
- Attend Stewardship Committee meetings.
- Other related duties as assigned.

Minimum Qualifications:

- Bachelor's degree in an environmental related field.
- Proficiency in GIS applications such as ArcGIS Pro, ArcGIS Online and Survey123.
- Strong organizational skills and attention to detail, especially with documentation and recordkeeping.

- Ability to manage multiple projects.
- Ability to work effectively with others and independently.
- Excellent written and verbal communication skills.
- Positive attitude.
- Understanding of the importance of diverse community engagement and broad public support in successful land conservation; respect for opposing viewpoints
- Ability to maintain confidentiality of sensitive information.
- Physical ability to hike rough terrain; comfortable working alone in the field in all weather conditions.
- Able to carry up to 50 pounds.
- Valid driver's license, proof of auto insurance and access to a reliable vehicle.

Preferred Qualifications:

- Experience in forestry and land stewardship.
- Proficiency with Microsoft Office.
- Experience working with volunteers.
- Map-and-compass and GPS knowledge.
- Trail construction, maintenance and digital photography skills.
- Familiarity with local flora and fauna.
- Knowledge of invasive plant management.

Compensation and Benefits:

This is a full-time position (40 hours) with a salary range between \$45,000-\$55,000 depending on qualifications and experience. Health insurance and other benefits available.

To Apply: Please submit a **PDF** with your cover letter, resume and list of three references to Hans Carlson, Executive Director at hcarlson@ausbonsargent.org. Deadline – June 26, 2026. Resumes will be reviewed on a rolling basis.

The Ausbon Sargent Land Preservation Trust is an equal opportunity employer.